

MEMORANDUM OF ASSOCIATION

(Aims and Objects)

AND

ARTICLES OF ASSOCIATION

(Rules and Regulations)

ANDHRA PRADESH PAPER MERCHANTS ASSOCIATION

(Andhra Pradesh)

1. NAME OF THE ASSOCIATION:

The name of the association shall be **“ANDHRA PRADESH PAPER MERCHANTS ASSOCIATION’**, Andhra Pradesh.

2. OFFICE:

The Regd. Office of the Association is situated at

11-40-1, Chitturi Complex, 4th Floor Block#5, Vijayawada-520001.

3. AIMS & OBJECTS:

The Aims and Objects of the Association are:-

- (a) To promote understanding, co-operation and friendliness among the members in particular and with the others in the trade of paper in general and also with public.
- (b) To promote unity among the members of the Association and to make necessary efforts to solve their problems;
- (c) To maintain harmonious relations with the sister organizations of paper merchants in the state of Andhra Pradesh and also outside and to affiliate with any other association of higher level having the objects similar to those of this association;
- (d) To procure periodicals, journals, books, news papers and other literature useful for information of our members and make them available on working days in working hours to go through by members; and to establish and maintain library with such books are useful and literature for the members of the Association in physical and digital format.
- (e) To furnish the detailed information of the Rules and Regulations and other statutes of the Government to the members from time to time and to represent the issues if any to the Government which would affect the interests of the members and seek relief;
- (f) To solve the problems or disputes of the members of the Association in particular and others in the trade in general and to mediate or negotiate with the concerned persons for amicable settlement of the issues, if any, referred to the Association by submitting legal proofs and evidences of the dispute. And the issue will be taken up only if the documents are sent through registered post.
- (g) To establish, run or maintain any educational institution which impart and induce knowledge in any subject to the members of the Association and the Public;
- (h) To assist or run any hospital or dispensary of any nature which is providing of medical aid to the poor and deserving persons or to incept such hospitals to meet the needs of the members of our Association and also the Public;
- (i) To provide and maintain suitable buildings or other assets at suitable places as and when necessary to achieve the objects of the Association;
- (j) To establish and/or to subscribe to or contribute liberally for any charitable purpose; without any discrimination of cast, colour or religion.

- (k) To organize relief camps for the help of the victims effected by natural calamities such as cyclone, floods, fire, famine, earth quake and the like without any discrimination of cast, colour or religion.
- (l) To do all such activities which are incidental and conducive for the attainment of the above objects and for the welfare of the members of the Association;
- (m) To accept donations or grants in cash, kind or service with or without conditions for carrying out the aims and objects of the Association either generally or for the particular purposes.
- (n) To nominate delegates, representatives or advisors to any trade, public body or bodies to represent our Association.
- (o) To invest monies of the Association not immediately required in specified and approved securities.
- (p) To accept, receive, purchase, take on lease or hire or in exchange or otherwise acquire any lands, buildings, basements, right of common property, immovable, which may be required for the purpose of or conveniently used or held in connection with any of the objects of the Association and on such terms and conditions as may be thought fit or expedient.
- (q) To sell, improve, manage, develop, lease, mortgage, dispose off or otherwise deal with all or any part of the property of the Association.

And, generally to do all other things incidental to the attainment of the above objects.

ANDHRA PRADESH PAPER MERCHANTS ASSOCIATION

Andhra Pradesh

ARTICLES OF ASSOCIATION

(Rules & Regulations)

1. NAME OF THE ASSOCIATION:

The name of the Association shall be

“ANDHRA PRADESH PAPER MERCHANTS ASSOCIATION”, Andhra Pradesh.

2. OFFICE:

The Office of the Association shall be situated in the city of Vijayawada. Present address is

11-40-1, Chitturi Complex, 4th Floor Block#5, Vijayawada-520001.

3. MEMBERSHIP:

Any person, firm, or company doing business dealer in paper, and/or paper boards and/or straw boards and/or Book binding and/or Stationery etc., and all products in the States of Andhra Pradesh is eligible to join as an Life member of this Association. Those who seek admission into the Association, shall apply for membership in prescribed form and shall pay the admission fee and life subscription for approving membership as specified in these rules. An application for admission as member shall be received by the President or Secretary in the prescribed form and the Executive Scrutiny Committee has power to accept or reject the application without assigning any reasons.

Member applying for new life membership should reach the criteria of being minimum 3 years in paper related business with registered GST firm.

Member applying for new life membership should not have negative remark in terms of behavior or bad debts or any other trade related activities.

4. A member shall not cease to be a member just because of change in his/it's constitution unless the name and style is altered.

5. Any member may withdraw from the membership of the Association by giving one calendar month notice to the Secretary only after paying all dues and discharging all responsibilities and such notice is considered and approved by the executive committee.

6. The Committee shall cause notice in writing to any member whose behavior or conduct is detrimental to the interests of the other members in particular and Trade in general. Such member shall be given an opportunity of tendering his explanation for the points or through a written representation. In case the explanation submitted by him is not satisfactory to the Committee, the committee may drop the member from membership of the Association and intimate accordingly. In case the aggrieved member is not satisfied with the decision of the committee, the member may appeal to the general body for its consideration, in which case the appeal shall be placed before the immediately convened general body, and the decision of the general body shall be final.

7. Any member who is expelled once shall not be eligible for re-admission as member till one year from the date of expulsion.

8. MEMBERSHIP FEES:

The admission fee at the time of joining the Association shall be Rs.516/-.

9. Any person, firm or company applying for life member should make a onetime payment of Rs.15000-00.

10. The Secretary shall place before the immediately convened Managing Committee meeting after 31st July, the list of members in arrears as on 31st July. The Managing Committee shall decide about the status of the membership of the members in arrears.

11. If the membership is accorded to the firm or company only the person duly authorized by the firm or company shall represent its interest in the meetings of the Association. The name and other details of such authorized representative shall be recorded by Secretary from time to time notifying the changes if any therein. The Register of Members shall contain the particulars of all the members of the Association in detail.

MEETINGS

12. The General Body meeting of the Association shall be held as and when necessary. The Annual General Body Meeting of the Association shall be held ones every year on the date fixed by Managing Committee to transact the following:

- a. To approve the annual report and audited statements of accounts of the Association for the year ended with 31st March;
- b. To consider and approve the budget for the ensuing year;
- c. To appoint the Auditor for auditing the accounts of the ensuing year and fix up remuneration;
- d. To elect the Office Bearers and members of the Managing Committee for the ensuing year;
- e. To transact such other matters as fixed by the Managing Committee and as indicated in the agenda.

13. The Secretary in consultation with the President and with the prior approval of the Managing committee meeting. He shall issue the meeting notice to all concerned specifying the place, date, time and agenda of such managing committee meeting.
14. An advance notice of not less than 15days shall be given to the members for all the meetings of the General Body. An advance notice of 5 days shall be given to the Managing Committee Members for Committee Meetings. In case of urgent Managing Committee meeting such advance notice in writing in not necessary but due intimation to all concerned should be given.
15. Requisition in writing by atleast five Managing Committee members for convening the Managing Committee and twelve members for General Body meeting shall be required to call for a special meeting. Such requisition shall be handed over to the President and/or Secretary and the Secretary shall convene the meeting within 10days for committee meeting and within 21 days in case of general body meeting.
16. If on receipt of such requisition, either the President or the Secretary has not convened such meeting within the stipulated period from the date of receipt of such notice, the requisitionists themselves or a majority of them shall call (a) managing committee meeting after 10days and before 20days from the date of the notice so served; (b) General Body meeting after 21days and before 40days from the date of the notice so served.
17. Any member desiring to move any subject in the General Body meeting shall give notice to the Secretary in writing atleast 3 days before the date of the meeting. No other person except President/Secretary shall be entitled to receive such notice. Such notice so received shall be placed before the General Body for its consideration.
18. The quorum for all the General Body Meetings shall be the presence of 1/3rd (one-third) of the members of the Association on roll in good standing on the date of the meeting. No business shall be transacted in the meeting to which the quorum is not completed.
19. If the quorum of members for the General Body Meeting is not present within one hour from the appointed time, such meeting shall be adjourned by another one hour from the stipulated time of the same day. If the quorum is not established even after the first adjournment the meeting be conducted with the members present irrespective of the quorum.
20. The President shall preside over all the meetings of the Association. In case either the President or the Vice Presidents are not present to any meeting, the members present to that meeting may elect one among them as the presiding officer and direct him to conduct the meeting.
21. Every member shall have one vote which shall be exercised in person. The President/Presiding officer shall have a casting vote in case of a tie.
22. The Proceedings of all the meetings shall be recorded in the Minute Book. The Presiding officer shall sign the minutes so recorded along with the Secretary or any one member present. The Minutes so recorded shall be placed before the immediately convened meeting adoption.

MANAGEMENT

23. The affairs of the Association shall be managed by the Managing Committee Consisting of 14 members including seven Office-Bearers namely One President, Two Vice-Presidents; One Secretary, Two Joint Secretaries and One Treasurer. The Managing Committee shall be elected once in every two years by the General Body in their Annual Meeting. The election shall be conducted as per the procedure approved by the Managing Committee and by secret ballot. The Managing Committee has power to co-opt not exceeding five members to the Managing Committee from the members. The co-opted members shall also have power to vote at the meetings of the Committee. A nominee nominating for a post should have tenured in the immediate below post to get the eligibility for nomination. If any interim vacancy arises for any reason in the posts of either Office Bearers or in the Managing Committee such vacancy shall be filled up within one month from the date of the vacancy by the Managing Committee.

7 MC members of which 4 will be from local and 3 will be non local.

Co-opted 5 members will be selected by the president and the secretary.

A special scrutiny team comprising 2 past presidents to scrutinize addition and deletion of the life members.

A special Advisory committee comprising 2 past presidents to advise the MC members to carry out the activities of the association smoothly.

All the members should attend 4 MC meetings in their tenure to carry on various activities and for updates in the meeting else those members will not be eligible to be nominated in the next election.

All the members should attend the AGM without fail. In case if you are not able to make up to the meeting a prior intimation before 15 days of the meeting should be given to president by registered post in written.

24. The Committee shall manage the affairs of the Association consistent to the Memorandum of Association and following the Rules and Regulations and also in conformity with the resolutions passed and directions given by the General Body from time to time. The decision or opinion of the General Body on any point or issue is final.

25. The retiring members of the Managing Committee and Office-Bearers are eligible for re-election. Till the new Committee is elected the old Committee will continue in office.

26. The Committee shall meet at least once in two months to consider the transactions of the preceding period including financial transactions and to discuss various issues of the Association and to implement the decisions arrived at.

27. The quorum for the meetings of the Managing Committee shall be the presence of the seven members of the Committee.

28. Managing Committee shall take suitable and prompt decisions on the subjects referred to it in accordance with the Memorandum and Articles of the Association.
29. The voting on any subject at any meeting shall be by show of hands unless otherwise requested by any member present.
30. The Managing Committee is empowered to decide upon any issue pertaining to clause (p) and (q) of the Aims & Objects of the Association vide its Memorandum of Association through explicit resolution passed by the Managing Committee. All documents in this behalf shall be jointly signed by any two office bearers from among the President, Secretary and Treasurer.
31. The Committee has power to delegate any of their powers to a sub-committee, on any subject, which shall be duly constituted by the Managing Committee by way of passing resolutions in the meeting. The President and Secretary of the Association shall be the Ex-Officio members of all such sub-committees.
32. The President shall be the head of the Association and he shall lead delegations and deputations etc, He shall up keep the dignity and decorum of the office of the President. He shall supervise the affairs of the Association and guide the Secretary and other office bearers in discharging their duties.
33. The Secretary shall devote himself to the affairs of the Association. He shall make correspondence with his signature, issue meeting notices, keep accurate minutes of meetings. He shall be the custodian of the properties, both movable and immovable, of the Association. He shall have power to appoint or terminate the staff of the association and fix their remuneration in consultation with the President subject to the approval of the Committee. The Secretary shall prepare a report of the activities turned out during the year with the guidance of the Committee and the said report shall be submitted to the General Body.
34. A Vice President as decided by rearrange of Committee shall be in charge of the office of the President during the period of his absence and shall assist the President at other times. Similarly in the absence of the Secretary a Joint Secretary as decided by Managing Committee shall be in charge of the duties of the Secretary. The Joint Secretary shall assist the Secretary at all other times. The office bearers are the responsible persons to attend to such activities of the Association which the Managing Committee entrust to them.
35. The Treasurer shall be in charge of the funds of the Association. He shall maintain proper accounts for the income a expenditure. He shall issue receipts for the payments made to the Association. He may keep with him an amount of Rs. 500/- as imprest cash for any unforeseen expenses. He shall deposit the amount over and above Rs.500/- in the bank in the account of the Association. The accounts of the Association shall closed on 31st March every year. He shall submit receipts & payments details at every managing committee meeting. He shall submit the statements of accounts to the managing committee and to the general body along with the audited statements of account at their annual meeting.

36. The Association shall be a non-profit Association and accordingly the income and properties of the Association, however derived shall be applied solely towards promoting the objects of the Association and no portion thereof shall at any time be paid, applied for, transferred directly or indirectly by way of dividends, bonus or otherwise howsoever or by way of profits to members of the Association.

37. The Managing Committee has power to open an account in the name of the Association in any of the Schedule Bank by way of passing a resolution in a meeting and recorded in the Minutes Book. The account shall be jointly operated by any two office bearers from among the President, Secretary and Treasurer.

38. The funds of the Association shall be spent for the promotion and attainment of the objects of the Association and no portion thereof shall be paid as dividend, bonus or otherwise whatsoever by way of profit to any member of the Association, directly or indirectly.

39. The Official year of the Association is 1st April to 31st March and the accounts of the Association shall be audited every year by qualified auditor appointed by the General Body for the auditing purpose.

40. The Registered office of the Association shall be situated at Vijayawada.

41. Any member or The Managing Committee has power to propose any amendments, if necessary, either to the clauses in the Memorandum of Association or to the Articles in the Articles of Association to the General Body for consideration thereof. Such text of proposed amendments shall be duly circulated to all the members of the Association by including the same in the agenda of the notice for general body meeting. The General Body has power to substitute, amend, delete or add any of the Objects or any of the Articles of this Association in General/ Special Meetings convened for this purpose. No amendment shall be made either to the Objects or to the Articles unless it is voted by 3/5th of the members on roll present at such a General/Special Meeting and confirmed again after one month by 3/5th of the members present at a General/Special second meeting of the General Body convened for this purpose. For the purpose of amending the objects and or articles, the procedure laid down in the Societies Registration Act, 1860 (Act No.XXI of 1860) shall be followed. No amendment shall be made either to the Memorandum of Association or Articles of Association without the prior permission of the concerned Income-tax Commissioner.

42. Office address of the Association shall be the address for the purpose of correspondence.

DISSOLUTION

43. This association can be dissolved only

(a) When note of dissolution comes before the Managing committee.

(b) When a notice is served to the Committee members for consideration of dissolution at its committee meeting.

(c) The Committee resolves for dissolution by 3/5th of Committee members voting for it.

(d) Duly adopted committee resolution is received for consideration by General Body.

(e) Due notice for consideration at General Body meeting of dissolution is given.

(f) Dissolution is considered and adopted at the General Body meeting by 3/5 of members on rolls vote for dissolution.

44. If upon winding up of this Association there remains, after discharging all its liabilities, charge and expenses , any property whatsoever the same shall not be paid to or distributed among the members of the Association but shall be bequeathed or transferred to some other Association having objects similar to those of this Association and which has been registered under Section 12-A of the Income-Tax Act to which the Provisions of Section 80-G of the said Act are applicable and which is also to be determined by the votes of 3/5th of the members present at the general body meeting at the time of dissolution.

45. The Association shall not carry out any activity for profit except for any activity which is incidental to the attainment of the main objects of the Association.

46. It is declared that the Society is irrevocable.

47. The Association shall invest the properties and moneys of the Association in such manner as prescribed under section 11 of the Income Tax Act, 1961 and other statutory laws.

48. If the income/surplus from the Association activities in a particular year is not fully utilized, the unexpended income subject to the applicable provisions of the Income-Tax Act; 1961, shall be carried over to the next year or years and spent in such subsequent year or years for the advancement of any of the objects of the Association.

49. The benefits of Association are open to all irrespective of Caste, Religion , Colour and Gender, etc.

ANDHRA PRADESH PAPER MERCHANTS ASSOCIATION

ANDHRA PRADESH. (REGD.OFFICE: VIJAYAWADA)

List of Office Bearers and M.C.Members (2024-2026)

1.Office Bearers :

Designation	Name of The Person	Mobile Number	Firm Name and Mail Id	Place
President	Mr.Niranjan Kumar Jain	9849251113	M/s.Veer Papers & nkjain1113@gmail.com	Vijayawada
Vice-President-1	Mr.A.Chandra Sekhar Reddy	9849199651	M/s.Divya Publications & divyapaperexports@gmail.com	Vijayawada
Vice-President-2	Mr.G.Kiran Kumar	8886993377	M/s.Madhu Book Stall & mbsctr@gmail.com	Chittoor
Secretary	Mr.B.Rakesh Kumar Jain	8074072432/ 7569306630	M/s.Sri Ambica Paper Agencies & sriambikapapers@gmail.com	Vijayawada
Joint-Secretary-1	Mr.T.Vivek	9848922522	M/s.Palaniappa Agencies & vjapalaniappa@gmail.com	Vijayawada
Joint-Secretary-2	Mr.V.Subba Reddy	9440303325	M/s.V.Brahmanandareddy&Co & vbrahmanandareddyco20@gmail.com	Vijayawada
Treasurer	Mr.Y.Krishna Avinash	9491725687	M/s.Shakthi Traders & Vyanduru21@gmail.com	Vijayawada

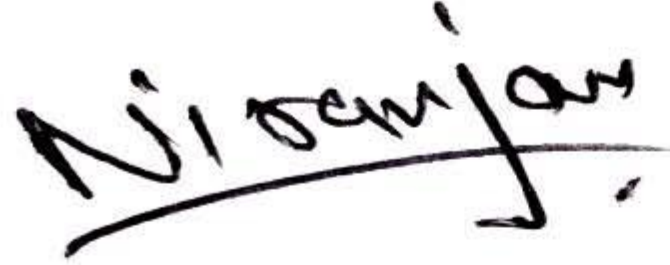
2.Managing Committee Members :

M.C.Members	Mr.Y.L.Kantha rao	9848047649	M/s.Sri Krishna Binding Works & Skbw.vijayawada@gmail.com	Vijayawada
"	Mr.Amith Kumar	9440158970	M/s.Praveen Stationery Mart & Praveenstationerymart1985@gmail.com	Vijayawada
"	Mr.Haranadh	9440849343	M/s.Kanigalpula Enterprises & Amaranadhkanigalpula@gmail.com	Guntur
"	Mr.K.S.N.Murthy	9390224933/9490941234	M/s.Pujitha Paper Products & pujithapaperproducts@gmail.com	Nidadavole
"	Mr.B.Sreenivasulu	9441402030	M/s.Kalyan Paper Mart & Kalyanpapermart944@gmail.com	Kurnool
"	Mr.G.Ramesh Babu	9652155517/8019874212	M/s.Sri Satyanarayana Book House & nishvinithvi@gmail.com	Kadapa

3.Co-Opted Members :

Co-Opted Members	Mr.Prakash Patel	9160056946	M/s.Rajeshwar Paper Agencies & Rameshpatel.rp466@gmail.com	Vijayawada
"	Mr.M.Prasada Rao	9246465500/9391422081	M/s.Sri Suresh Paper & Co & madala.prasadarao@gmail.com	Vijayawada
"	Mr.Narendra L Jain	9848111710	M/s.Oswal Papers & Oswal0007@gmail.com	Vijayawada
"	Mr.M.Satya Sai	9030546564	M/s.Sri Lakshmi Venkateswara Binding Works & slvbws@gmail.com	Vijayawada
"	Mr.N.Sri Hari	9542187522	M/s.Sri Venkateswara General Stores & svgsvza@gmail.com	Vijayawada

Niranjan Jain



(President)

Rakesh Jain



(Secretary)

Date
21/9/2025